



APPLICATION CHECKLIST

Thank you for your application to the Institute of Tourist Guiding.

For us to process your application as quickly as possible, please ensure you have included all the following:

PLEASE INDICATE WITH AN X	X
Signed copy of the Professional Code of Conduct (please retain a signed copy for your reference)	
Signed copy of the Use of Guide Badge Code (please retain a signed copy for your reference)	
Photocopies/evidence of your Institute Guiding Qualification(s)	
Photocopies/evidence of your Institute Language Proficiency Test certificate(s)	
TWO completed reference forms from your referees (within the last three years)	
A recently taken, colour, passport-style photo as a JPEG format	
ONLINE PAYMENT via your bank: Barclays Bank – Sort Code: 20 31 52 – Account number: 30673277 The Institute of Tourist Guiding Quote your Institute membership number as a reference when making your online payment	